

Towyn & Kinmel Bay Town Council

Minutes of the Full Council – (Hybrid Meeting) held on Monday 6th November, 2023 at 7:00pm

Present Cllrs: T Bibby, G Corry, L Formston (Mayor), B Griffiths, L Griffiths, D Johnson, M Jones, L Knightly, A Macauley, B McLoughlin, K Redhead, M Smith & N Smith

Clerk: Dylan Thomas

1. Apologies

Apologies for absence were received from Cllr L Gledhill. Cllr D Mulvaney was absent without apology.

2. Declarations of Interest

Cllr K Redhead declared a prejudicial interest in agenda item 6 - Planning, as she is a member of the Planning Committee at Conwy CBC and she was placed in the zoom waiting room (remote attendance) whilst this agenda item was being discussed.

3. Public Participation

There were no applications from the public to address the Council.

4. Minutes

Resolved that: -

The minutes of the Full Council meeting held on 16/10/2023, be approved and signed.

5. Matters Arising

There were no matters arising from the above-mentioned meeting minutes.

6. Planning

0/51155

Proposed erection of 1 no. detached and 2 no. Semi-detached dwellings with means of access.

Resolved that: - No Objection – The Town Council fully supports/welcomes the application.

0/51184

Single storey side and single storey rear extension.

Resolved that: - No Objection

7. Speed Sensing Signs

Noted that the two additional Speed Sensing Signs were installed by Conwy CBC last week (1 x Foryd Road & 1 x Towyn Road).

Resolved that: - The members are happy for the Clerk to pay the invoice for the two additional Speed Sensing Signs once received, subject to the invoice being the same/less than the approved quote of £14,065.69, without the need for the invoice to be presented to the members at a future Town Council meeting.

8. 2023 Christmas Lights

Noted that: -

- The Christmas lamp post motifs will be on 24/7 from either 18/19 November, 2023 until 02/01/2024. (Deemed to be the cheapest and best option as many of the existing timers have failed, and need to be replaced).
- Noted that there will be 75 lamp post motifs, (10 more than in Christmas 2022).

9. TKBTC Bus Shelters

Noted that: -

a) The Chester Avenue Bus Shelter refurbishment invoice (£2,269) has been paid by Conwy CBC out of the funds which they hold on our behalf.

b) We are still awaiting confirmation from Conwy CBC, whether the grant they applied for, will fully cover the cost of the replacement of the Seagull Bus Shelter, or whether TKBTC will need to contribute, from the funds which Conwy CBC hold on our behalf.

c) We are still awaiting receipt of an up to date balance and details of all transactions for the last 18m, for the funds which Conwy CBC hold on our behalf for the refurbishment/replacement and ongoing maintenance of the 5 shelters

d) We are still awaiting confirmation regarding the ownership of the 5 shelters, as Conwy CBC have advised that they are owned by TKBTC, however from speaking to Clerks at other Town Councils, this may not be the case (if it becomes apparent that TKBTC do not own them, then they will need to be removed from the TKBTC Asset Register and Insurance Policy Schedule).

Resolved that: - The Clerk will contact Conwy CBC to enquire if Conwy CBC would consider the installation of additional bus shelters on Towyn Road, at the three following locations.

i) **Across the road to the existing bus shelter outside Palins Caravan Park (Towyn to Kinmel Bay direction).**

ii) **Outside Browns Caravan Park (Towyn to Pensarn direction).**

iii) **Outside Jakes (Pensarn to Towyn direction).**

10. Conwy CBC Biodiversity and Resilience of Eco Systems Delivery Plan

Conwy CBC Biodiversity and Resilience of ECO Systems Delivery Plan.

Resolved that: - To defer and add to the agenda of the January Environmental Full Council meeting, to allow time, for members to identify suitable locations within Towyn and Kinmel Bay which would benefit from reduced grass cutting.

11. Permanent Christmas Trees

Noted that IPN have not replied to a number of emails and telephone messages, and that we can only assume that their Tree Planting Scheme has now finished.

Resolved that: - The Clerk will investigate and report back with quotes for the planting of a replacement permanent Christmas tree outside Kinmel Bay Church, as the existing tree has died.

12. Towyn Public Toilets

Noted that: -

a) Conwy CBC may well look to transfer the ownership of the toilets to the Town Council.

b) Councillors are concerned that many of the public toilets which have previously been transferred to Town Councils, have been subject to vandalism.

c) The Towyn public toilets have been closed for approx. 12m.

d) The Towyn toilets are closed due to vandalism/damage, most of the Summer Season each year.

e) The Clerk has written to the Head of ERF, The Chief Executive, the Leader and the Cabinet ERF member, asking why Conwy CBC has not once contacted the Council over the last 12m regarding the toilets, but as yet no reply has been received.

13. Community Defibrillators

Noted that we are still waiting for Cartrefi Conwy to pay their contribution (£500) towards the installation of a Community Defibrillator and Defibrillator Cabinet on the outside wall of Chester House on Chester Avenue.

Noted that the Community Defibrillator and Defibrillator Cabinet has been fully installed on the outside wall, at the rear of the Sandy Cove Club.

Noted that during October two of the Community Defibrillators went out, (Mayquay & Sandy Cove Shop), however it is not believed that either of them were actually used.

Noted that 5 of the Community Defibrillators checked and were updated on the National Website during October.

Resolved that: - The Clerk contacts Conwy CBC to see if Conwy CBC will consider allowing Community Defibrillator Cabinets to be powered via an existing lamp post, and if Conwy CBC would be agreeable for additional Community Defibrillator Cabinets to be added to their County Inventory (Conwy CBC declare/cover the cost of the power usage).

14. Community Skip Events

Noted the recent Community Skip Event which was held on the Car Park of the Kinmel Bay Community Centre on 26/10/2023, which has been successful and well received (2 skips provisionally booked, but only one used).

Noted that two further Community Skip Events have been arranged.

- Sandy Cove on 09/01/2024 (2 skips provisionally booked)
- Tir Prince Park on 13/02/2024 (2 skips provisionally booked).

Resolved that: - The Town Council will look to arrange three additional Community Skip Events between 01/01/2024 and 31/03/2024.

- a) Kinmel Bay Church Car Park (1 skip).
- b) Sandbank Road Car Park (1 skip).
- c) Chester Avenue (2 skips).

15. Owain Glyndwr Abandoned Play Area

Noted: -

a) We are still awaiting to hear from Conwy CBC if the grant application has been successful.

b) The update regarding the Working Party Event at the Abandoned Play area on Saturday 28/10/2023, which had been very well received and attended (approx. 25 bags of garden waste were filled).

c) The notes of the informal meeting which was held on 12/10/2023, between TKBTC members, TKB Voice members and local residents.

16. 2023 Risk Assessment for Insurance Purposes

Resolved that: - The completed 2023 Risk Assessment and Action Plans for Insurance purposes be approved, as presented and explained by the Clerk.

17. Q4 Internal Tree Survey

Noted the completed Q4 2023 Internal Tree Survey, which has been completed/undertaken by the Clerk.

Resolved that: - Cllr M Jones will make arrangements for the wind damaged/fallen tree on St Asaph Avenue to be removed, as it's partly blocking the ditch.

18. 2023-24 Environmental Improvements Work Schedule

Noted the updated year to date 2023-24 Environmental Improvements Work Schedule as presented by the Clerk.

19. Proposed Projects for 2024-25

Noted that Councillors will need to consider proposed projects for 2024-25 ready for the Full Council meeting on 04/12/2023.

20. 2023-24 Draft Risk Assessment and Management Report

The Clerk presented and explained the 2023-24 Draft Risk Assessment and Management Report to the members.

Resolved that: - The Risk Assessment and Management Report be approved, as presented and explained by the Clerk without the need for any amendments.

21. TKBTC Planters

Resolved that: - The quote for the sum of £1,850 plus VAT from Davies Land and Sea be approved, (Relates to additional planting and improvements to our raised planters), as whilst it was the only quote received it was deemed to be excellent value for money/comprehensive, and all work previously undertaken by our main ground maintenance contractor has always been completed to a high standard, and on time.

Cllr B McLoughlin asked that it be recorded in the meeting minutes that she voted against this agenda item, as she did not agree with some of the proposed bulbs/plants which were included in the quote.

22. Benches

Noted that the octagonal bench has now been successfully moved from the Chester Avenue Woodland, to the playground at Ysgol Maes Owen.

23. Solar LED Lights

Noted that: -

a) No reply has been received from the owners of Oakfield Caravan Park regarding the proposed installation of the LED Lights just inside their Park, along the length of the unadopted section of Morfa Avenue.

b) The quotes for the proposed installation of 10 Solar LED Lights on the sides of the unadopted section of Morfa Avenue are still awaited, despite a number of chasers.

Noted that Cllr D Johnson reminded the members that there were also a number of unadopted roads in Towyn which would also benefit from the installation of Solar LED Lights.

24. Independent Remuneration Panel for Wales-Draft 2024-25 Report

Noted the Draft Annual Report for 2024-25, which has been received from the Independent Remuneration Panel for Wales.

25. Flood Risks/Plans

Noted the email/report and photos prepared by Cllr B Griffiths relating to Flood Risks/Plans.

Resolved that: -

a) The comprehensive information/guidance regarding In Case of Flooding from Conwy CBC and N W Fire and Rescue, will be sign posted via hyperlinks on the Town Council's Website, and residents and visitors will be invited to contact members if they would like assistance with the hyperlinks and/or require assistance completing their individual Flood Plans.

26. Conwy County Borough Councillor Updates/Reports

Cllrs M Smith, K Redhead and N Smith advised that they didn't have anything new to report/add.

Cllr B McLoughlin advised that apart from the update she had provided regarding the Towyn Public Toilets, the only matter which she wished to bring to the members attention was the Transport Committee Report which was sent to all members earlier today, which hi-lighted issues with the North Wales Coast, Chester to Shrewsbury, Cambrian main, and Cambrian Coast Line Rail Routes.

Meeting Closed: 20:25

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Signed by the Chair of the Next Full Council meeting 22/11/2023.